LAC LA BICHE COUNTY REGULAR COUNCIL MEETING MCARTHUR PLACE, LAC LA BICHE

April 4, 2023- 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held April 4, 2023 at 10:00 a.m.

CALL TO ORDER Deputy Mayor Paré called the meeting to order at 10:06 a.m.

PRESENT Paul Reutov Mayor (participated electronically /

departed at 2:55 p.m.)

Colette Borgun Councillor Sterling Johnson Councillor John Mondal Councillor

Kevin Paré Councillor/Deputy Mayor

Jason Stedman Councillor (participated electronically)
Charlyn Moore Councillor (participated electronically)
Lorin Tkachuk Councillor (arrived at 10:15 a.m. /
participated electronically – in part / departed at 2:51 p.m.)

Darlene Beniuk Councillor (participated electronically /

arrived at 10:30 a.m.)

STAFF IN Dan Small Chief Administrative Officer
ATTENDANCE Melanie McConnell Associate CAO. Corporate Se

Melanie McConnell Associate CAO, Corporate Services
Ron Fraser Associate CAO, Infrastructure Services

Division

Darrell Lessmeister Associate CAO, Recreation and Community

Services

Zeeshan Hasan Associate CAO, Finance and Planning Heather Reid Legislative Services Coordinator

ADOPTION OF AGENDA

23.254 MOVED

To adopt the April 4, 2023 agenda as presented.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

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ADOPTION OF MINUTES

- 3.1 March 28, 2023 Regular Council Meeting
- 3.2 March 29, 2023 Special Council Meeting

23.255 MOVED

To adopt the March 28, 2023 Regular Council Meeting minutes and March 29, 2023 Special Council Meeting minutes as presented.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Each Member of Council in attendance provided an update as part of the Councillor Reports item.

Councillor Tkachuk entered the meeting at 10:15 a.m.

23.256 MOVED

To accept the Councillor Reports as information.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.2 2024 Lakeland Archers - 2024 World Archery Field Championships \$150,000 Grant Request

Mr. Dan Small, Chief Administrative Officer, presented the 2024 Lakeland Archers - 2024 World Archery Field Championships \$150,000 Grant Request and responded to questions.

23.257 MOVED

That Council commits \$75,000 in funding from the Resident Response Fund and \$75,000 in in-kind to support the 2024 World Archery Field Championships.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.8 2022 Accumulated Surplus Allocation

Mr. Zeeshan Hasan, Associate CAO Finance and Planning, presented the 2022 Accumulated Surplus Allocation and responded to questions.

Councillor Beniuk entered the meeting at 10:30 a.m.

23.258 MOVED

That Council directs Administration to top up the Resident Response Fund to \$1,000,000 and further approves the allocation of the remaining 2022 Accumulated Surplus to the Stabilization Reserve Fund as of December 31, 2022 for a maximum of \$3,000,000.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.3 Summary of Funding Practices - Other Municipalities

Mr. Carl Kurppa, Grants and Community Funding Coordinator, presented the Summary of Funding Practices - Other Municipalities item and responded to questions.

23.259 MOVED

To direct Administration to bring forward a report to a future Council meeting on a long-term financial stability plan for the County grant programs that includes planning for the Lac La Biche Regional Humane Society.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

7.4 Community Development Grant Recommendations (2023)

Mr. Kurppa presented the Community Development Grant Recommendations (2023) item and responded to questions.

Councillor Tkachuk entered Chambers at 11:10 a.m. and commenced in-person participation.

Councillor Tkachuk exited Chambers at 11:13 a.m. and returned at 11:14 a.m.

23.260 MOVED

That Council approves \$200,000 in Community Development Grant funding, with the additional \$20,000 funded from accumulated surplus, and further directs Administration to allocate proportionately up to the maximum of their request.

In Favour (2): Mayor Reutov, and Councillor Tkachuk Opposed (7): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

DEFEATED

23.261 MOVED

That Council approves \$180,000 in Community Development Grant funding according to Administration's recommendations in the report as follows:

Lakeland Out of the Elements Shelter	Ongoing Operations	\$56,420
Lac La Biche Canadian Native Friendship Centre	Family Support Program	\$56,420
Hope Haven Society	Lac La Biche Area Family Violence Program	\$22,160
Little Sprouts Daycare	Healthy Choice Eating Program	\$0
Community Learning for Adult Students Society (PAL)	Community Learning Operations	\$45,000

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

RECESS Deputy Mayor Paré called a recess at 11:27 a.m.

RECONVENE Deputy Mayor Paré reconvened the meeting at 11:33 a.m. with all those

Members of Council previously listed in attendance

NEW BUSINES

7.5 Recreational-Cultural Operating Program Recommendations (2023)

Mr. Kurppa presented the Recreational-Cultural Operating Program Recommendations (2023) item and responded to questions.

23.262 MOVED

That Council approves \$490,000 in Recreational/Cultural Operating Program funding according to Administration's recommendations in this report as follows:

5HV Club	\$1,203
Craigend Recreation and Agricultural Society	\$43,531
Lac La Biche Heritage Society	\$46,436
Hylo/Venice Recreation and Agricultural Society	\$55,000
Lac La Biche Agricultural Society	\$33,350
Lac La Biche Mission Historical Society	\$76,998
Owl River Recreation Association	\$17,943
Rich Lake Recreation and Agricultural Society	\$35,381
Normandeau Community Center	\$3,928
Camp 3F Association	\$5,896
Plamondon Curling Club	\$36,379
Plamondon and District Museum Society	\$12,043
Plamondon Mini Parc Heritage Society	\$2,980
Plamondon Senior Rendez-Vous Centre	\$30,354
Association Canadienne Française de l'Alberta, Regionale	
de Plamondon	\$39,645
McGrane Society of Lac La Biche	\$6,663
Russian Kafolicheskaya Culture Preservation Society	\$31,239
Le Club de la Radio Communautaire de Plamondon - Lac	
La Biche	\$0
Venice-Hylo Heritage Historical Preservation Society	\$11,030

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

7.6 Capital Projects Assistance Grant Recommendations (2023)

Mr. Kurppa presented the Capital Projects Assistance Grant Recommendations (2023) and responded to questions.

23.263 MOVED

To exclude the Royal Canadian Legion from funding under the Capital Projects Assistance Grant.

In Favour (6): Councillor Borgun, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson Opposed (3): Mayor Reutov, Councillor Moore, and Councillor Mondal

CARRIED

23.264 MOVED

To increase the allocation for the Owl River Recreation Association bathroom renovation from \$21,119 to \$30,419.

In Favour (6): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, and Councillor Johnson Opposed (3): Councillor Moore, Councillor Stedman, and Councillor Tkachuk

CARRIED

23.265 MOVED

To grant \$198,000, to be funded from accumulated surplus, to the Plamondon and District Museum Society for the museum construction project.

In Favour (2): Councillor Borgun, and Councillor Beniuk Opposed (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

DEFEATED

23.266 MOVED

To provide \$40,000 total to the Lac La Biche Muslim Association with \$20,000 to be funded from the Resident Response Fund and \$20,000 from the Capital Projects Assistance Grant.

In Favour (5): Mayor Reutov, Councillor Mondal, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

Opposed (4): Councillor Borgun, Councillor Moore, Councillor Beniuk, and Councillor Stedman

CARRIED

Councillor Tkachuk exited Chambers at 12:14 p.m. and returned at 12:18 p.m.

23.267 MOVED

To provide up to a maximum of \$250,171 to the Hylo/Venice Recreation and Agricultural Society for the roof repairs to be funded from the Stabilization Reserve Fund, subject to insurance coverage confirmation and competitive quote process.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

Councillor Stedman exited the meeting at 12:28 p.m.

23.268 MOVED

That Council approves the remaining capital assistance grant funding as per Administration's recommendations in the report as follows:

Craigend Recreation and Agricultural Society	Frame and Finish Wall in Coat Room for Storage	\$1,650
Rich Lake Recreation and Agricultural Society	New Picnic Tables	\$2,754
Rich Lake Recreation and Agricultural Society	Arena Maintenance	\$3,342
Owl River Recreation Association	Furniture for newly renovated back meeting room	\$0
Plamondon and District Museum Society	Sidewalk Replacement	\$4,113

Lac La Biche Boreal Explorers Junior Forest Wardens	Purchasing an Enclosed Utility Trailer	\$6,420
Lac La Biche Mission Historical Society	Phase 2 of Fence Project- Gates	\$0
Lac La Biche Mission Historical Society	Church Façade	\$6,933
Lac La Biche Heritage Society	Building facility equipment upgrades	\$0
Plamondon District Community Development Society	Kitchen Air Conditioning	\$9,849
Owl River Recreation Association	Benches of playground and firepit	\$5,810
PDCDS-Plamondon Seniors Rendez Vous Centre	Main Hall Flooring Renovation	\$23,015
5HV Club	5HV 2023 Renovations	\$50,000
Lac La Biche Mission Historical Society	Convent Roof	\$96,029
Plamondon and District Museum Society	Plamondon Museum Construction Project	\$0
Russian Kafolicheskaya Culture Preservation Society	Land Purchase	\$0

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

RECESS

Deputy Mayor Paré called a recess at 12:30 p.m.

RECONVENE

Deputy Mayor Paré reconvened the meeting at 1:30 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Stedman and Councillor Beniuk.

NEW BUSINESS

7.7 Procurement Process and Policy Update

Mr. Hasan presented the Procurement Process and Policy Update and responded to questions.

Councillor Stedman joined the meeting at 1:35 p.m.

Councillor Beniuk joined the meeting at 1:48 p.m.

23.269 MOVED

That Council accepts this report as information.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.9 Capital Projects Report for the Period Ended February 28, 2023

Mr. Hasan presented the Capital Projects Report for the Period Ended February 28, 2023 and responded to questions.

23.270 MOVED

That Council accept the Capital Projects Report for the period ended February 28, 2023, as information.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.10 Greater North Foundation Capital Reserve Request

Mr. Hasan presented the Greater North Foundation Capital Reserve Request and responded to questions.

Councillor Beniuk exited the meeting at 2:10 p.m.

23.271 MOVED

To defer Item 7.10 Greater North Foundation Capital Reserve Request to the April 25, 2023 Regular Council Meeting and further to include a review of the Greater North Foundation funding and requisition process.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.11 RFP – Highway 55 and 881 Corridor Management Study Funding

Mr. Ron Fraser, Associate CAO Infrastructure Services, presented the RFP – Highway 55 and 881 Corridor Management Study Funding and responded to questions.

23.272 MOVED

That Council approves \$199,000 to undertake a Corridor Management Study on Highway 55 and 881 from accumulated surplus.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.12 Infrastructure Services Monthly Reports and Projects Update

Mr. Fraser presented the Infrastructure Services Monthly Reports and Projects Update and responded to questions.

23.273 MOVED

To accept the Infrastructure Services – Manager Reports and Capital Projects Update as information.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.13 Recreation & Community Services Monthly Reports and Projects Update

Mr. Darrell Lessmeister, Associate CAO Recreation & Community Services presented the Recreation & Community Services Monthly Reports and Projects Update and responded to questions.

23.274 MOVED

To accept the Recreation and Community Services Division – Monthly Report as information.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

7.14 Peace Officer Training Program

Mr. Chris Clark, Manager of Enforcement Services, presented information on Peace Officer Training Program item and responded to questions.

Councillor Beniuk entered the meeting at 2:47 p.m.

23.275 MOVED

To direct Administration to bring forward a report on the expansion of the law enforcement training program that includes capital project requirements and budget needs to ensure program viability in the community.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.15 Bylaw 23-012 - Traffic Bylaw - Three Readings

Mr. Clark presented Bylaw 23-012 - Traffic Bylaw - Three Readings and responded to questions.

23.276 MOVED

That Bylaw 23-012 be given first reading this 4th day of April 2023.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

Councillor Tkachuk departed the meeting at 2:51 p.m.

23.277 MOVED

That Bylaw 23-012 be given second reading this 4th day of April 2023.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

23.278 MOVED

That Bylaw 23-012 be submitted for third and final reading this 4th day of April 2023.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

23.279 MOVED

That Bylaw 23-012 be given third and final reading this 4th day of April 2023.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

7.16 Shine Laser & Skin Care Business Improvement Program Application under 2022 Pilot Program

Ms. Heather Stromquist, Manager of Economic Development and Tourism, presented the Shine Laser & Skin Care Business Improvement Program Application under 2022 Pilot Program and responded to questions.

Mayor Reutov departed the meeting at 2:55 p.m.

23.280 MOVED

That Council approve a grant for \$3,742.68 for A1 Fitness & Wellness Inc.'s operation, Shine Laser & Skin Care Clinic.

In Favour (7): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

7.17 Economic Development Advisory Committee – Motions for Consideration by Council

Ms. Stromquist presented the Economic Development Advisory Committee – Motions for Consideration by Council and responded to questions.

23.281 MOVED

That Council directs Administration to write a letter to the Minister of Forestry Parks and the Minister of Environment to consider opening Pinehurst Lake, Beaver Lake, Lac La Biche Lake and Touchwood Lake for sport fishing sustainable harvest due to its importance to economic activity and tourism.

In Favour (7): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

23.282 MOVED

That Council directs Administration to investigate ways online searching tools and information can be enhanced and updated to better reflect the population of Lac La Biche County, particularly in the urban/rural areas.

In Favour (7): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

23.283 MOVED

That Council directs Administration to work collaboratively with the Lac La Biche & District Chamber of Commerce, Portage College and Lac La Biche Community Futures and any other partners that would be pertinent to conduct a business needs survey that would include questions relating to dynamic business hours and benefits, excluding personal and financial information. Once complete, Council directs Administration to engage with local businesses, support organizations and regional partners to support identifying and working on collaborative solutions for business needs.

In Favour (7): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

7.18 April 11, 2023 Regular Council Meeting - Revised Time

Ms. Melanie McConnell, Associate CAO Corporate Services, presented the April 11, 2023 Regular Council Meeting - Revised Time and responded to questions.

23.284 MOVED

That the April 11, 2023 Regular Council Meeting commence at 9:00 a.m. in Council Chambers.

In Favour (7): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

CLOSED SESSION

23.285 MOVED

To go into Closed Session at 3:25 p.m. to discuss the closed session agenda items pursuant to the *Freedom of Information and Protection of Privacy Act*.

In Favour (7): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

RECESS Deputy Mayor Paré called a recess at 3:25 p.m.

RECONVENE Deputy Mayor Paré reconvened the meeting at 3:31 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

8.1 Elinor Lake Water and Sewer Support Request (s. 16 FOIP – Disclosure harmful to business interests of a third party, s.24 FOIP – Advice from officials)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Zeeshan Hasan, Jon Skjersven, Ron Fraser, Darrell Lessmeister and Heather Reid.

8.2 McArthur Park Development (s.27 FOIP – Privileged Information)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Zeeshan Hasan, Jon Skjersven, Ron Fraser, Darrell Lessmeister, Sheera Bourassa, Kika Mukuninwa, Danielle Patenaude and Heather Reid.

Councillor Beniuk exited the meeting at 4:24 p.m. and entered at 4:25 p.m.

RETURN TO OPEN SESSION

23.286 MOVED

To return to Open Session at 4:38 p.m.

In Favour (7): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 Elinor Lake Water and Sewer Support Request (s. 16 FOIP – Disclosure harmful to business interests of a third party, s.24 FOIP – Advice from officials)

23.287 MOVED

To direct Administration to advise Elinor Lake Resort that Lac La Biche County is not interested in taking the water plant over at this time.

In Favour (7): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

23.288 MOVED

To direct Administration to bring forward information on a water feasibility study to a future Council meeting.

In Favour (7): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

8.2 McArthur Park Development (s.27 FOIP – Privileged Information)

23.289 MOVED

That Council authorizes Administration to withdraw the current development permit application for the McArthur Park revitalization project and to submit a Land Use Bylaw amendment to rezone McArthur Park to a Direct Control District.

In Favour (6): Councillor Borgun, Councillor Moore, Councillor Mondal, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson Opposed (1): Councillor Beniuk

CARRIED

23.290 MOVED

To donate the McAthur Park ball diamond shale, chain link and associated structures to Whitefish (Goodfish) Lake First Nation.

In Favour (6): Councillor Borgun, Councillor Moore, Councillor Mondal, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson Opposed (1): Councillor Beniuk

CARRIED

ADJOURNMENT

23.291 MOVED

To adjourn the Regular Council Meeting of April 4, 2023 at 4:53 p.m.

In Favour (7): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY	
Kevin Paré, Deputy Mayor	
Dan Small, Chief Administrative Officer	