

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

November 1, 2022- 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held November 1, 2022, at 10:00 a.m.

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|----------------|------------------|---|
| PRESENT | Paul Reutov | Mayor (<i>participated electronically/departed at 12:10 p.m.</i>) |
| | Colette Borgun | Councillor |
| | Charlyn Moore | Councillor |
| | Lorin Tkachuk | Councillor (<i>arrived at 10:22 a.m.</i>) |
| | Darlene Beniuk | Councillor |
| | Sterling Johnson | Councillor |
| | John Mondal | Councillor |
| | Kevin Paré | Councillor/Deputy Mayor |

| | | |
|----------------------------|---------------------|---|
| STAFF IN ATTENDANCE | Melanie McConnell | Acting Chief Administrative Officer |
| | Darrell Lessmeister | Associate CAO, Recreation and Community Services (<i>in part/participated electronically</i>) |
| | Heather Reid | Legislative Services Coordinator |

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|----------------|---------------|------------|
| REGRETS | Jason Stedman | Councillor |
|----------------|---------------|------------|

CALL TO ORDER Deputy Mayor Paré called the meeting to order at 10:03 a.m.

22.989 **MOVED**
To waive the provisions of Bylaw 20-032 - the Meetings Procedure Bylaw to assign the duties of Chair to Councillor Borgun to preside over the November 1, 2022 Regular Council Meeting.

CARRIED UNANIMOUSLY

ADOPTION OF AGENDA

- 22.990 **MOVED**
To adopt the November 1, 2022 Regular Council Meeting agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 22.991 **MOVED**
To adopt the October 25, 2022 Regular Council Meeting minutes and the October 25, 2022 Organizational Meeting minutes as presented.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Each Member of Council in attendance provided an update as part of the Councillor Reports discussion.

- 22.992 **MOVED**
To accept the Councillor Reports item as information.

CARRIED UNANIMOUSLY

7.2 Firesmart Programming - Grant Application

Mr. John Kokotilo, Manager of Protective Services, presented the Firesmart Programming - Grant Application item and responded to questions.

Councillor Beniuk exited Chambers at 10:20 a.m. and returned at 10:21 a.m.

Councillor Tkachuk entered Chambers at 10:22 am.

- 22.993 **MOVED**
That Lac La Biche County applies for \$35,000 in FRIAA FireSmart Funding under the November 14, 2022 intake for the “2023 FireSmart Programming” project.

CARRIED UNANIMOUSLY

7.3 Policy FIN-71-021 Recreational-Cultural Operating Program

Mr. Carl Kurppa, Grants and Community Funding Coordinator, presented the Policy FIN-71-021 Recreational-Cultural Operating Program item and responded to questions.

Deputy Mayor Paré exited Chambers at 10:26 a.m. and returned at 10:27 a.m.

22.994 MOVED
That Council adopts the amended Policy FIN-71-021 Recreational/Cultural Operating Program as presented.

CARRIED UNANIMOUSLY

7.4 Water Tower (Discussion)

Mr. Gary Harman, Manager of Parks and Facilities, presented the Water Discussion item and responded to questions.

22.995 MOVED
To direct Administration to bring forward an update on past Water Tower Reports to Council to a future meeting of Council.

CARRIED UNANIMOUSLY

7.5 Recreation and Community Services Managers Monthly Reports and Project Updates

Mr. Harman presented the Recreation and Community Services Managers Monthly Reports and Project Updates and responded to questions.

22.996 MOVED
To accept the Recreation and Community Services Division – Monthly Report as information.

CARRIED UNANIMOUSLY

7.6 Infrastructure Services Managers Monthly Reports and Project Updates

Mr. Ali Memon, Manager of Engineering Services, presented the Infrastructure Services Managers Monthly Reports and Project Updates and responded to questions.

22.997 MOVED
To direct Administration to bring forward a Report on the naming of the Richard Devonian Park to a future meeting of Council.

CARRIED UNANIMOUSLY

22.998 MOVED
To accept the Infrastructure Services – Manager Reports and Capital Projects Update as information.

CARRIED UNANIMOUSLY

7.7 Main Street Lac La Biche Sidewalk Clearing (Discussion)

Mr. Memon presented the Main Street Lac La Biche Sidewalk Clearing discussion and responded to questions.

22.999 MOVED
To accept the Main Street Lac La Biche Sidewalk Clearing discussion item as information.

CARRIED UNANIMOUSLY

7.8 Campsite Road Resurfacing (Discussion)

Mr. Memon presented the Campsite Road Resurfacing (Discussion) and responded to questions.

22.1000 MOVED
To direct Administration to bring forward budget options for Campsite Road Resurfacing to the 2023 budget deliberations.

CARRIED UNANIMOUSLY

RECESS Councillor Borgun called a recess at 11:19 a.m.

RECONVENE Councillor Borgun reconvened the meeting at 11:27 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.9 2021 Federal Census and Ward Boundary Review Policy Reporting

Ms. Melanie McConnell, Associate CAO, Corporate Services, presented the 2021 Federal Census and Ward Boundary Review Policy Reporting and responded to questions.

Mayor Reutov exited the meeting at 11:28 a.m. and returned at 11:29 a.m.

22.1001 MOVED
 To accept the 2021 Federal Census and Ward Boundary Review Policy report as information.

CARRIED UNANIMOUSLY

7.10 Bylaw 22-002 - Business Licence Bylaw Readings

Mr. John Andersen, Director of Economic Development and Retention, presented the Bylaw 22-002 - Business Licence Bylaw Readings item and responded to questions.

22.1002 MOVED
 That Bylaw 21-010 be given second reading this 1st day of November, 2022.

In Favour (1): Mayor Reutov
Opposed (7): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

DEFEATED

22.1003 MOVED
 That Bylaw 22-002 be given first reading this 1st day of November, 2022.

CARRIED UNANIMOUSLY

22.1004 MOVED
 That Bylaw 22-002 be given second reading this 1st day of November, 2022.

CARRIED UNANIMOUSLY

22.1005 MOVED
 That Bylaw 22-002 be submitted for third reading this 1st day of November, 2022.

CARRIED UNANIMOUSLY

22.1006 MOVED
That Bylaw 22-002 be given third reading this 1st day of
November, 2022.

CARRIED UNANIMOUSLY

22.1007 MOVED
That Council direct Administration to waive the first annual
fee for applications approved by Administration within the
first six months of implementation of the Business Licence
Program and further to direct Administration to waive
enforcement and penalties for the initial six-month period.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.1 12:15 p.m. Public Input Session

There were no members of the public in attendance for the public input session.

NEW BUSINESS

7.11 Business Improvement Program Application - Four Seasons Clothing

Mr. Andersen presented the Business Improvement Program Application - Four Seasons
Clothing and responded to questions.

22.1008 MOVED
That Council approve a grant of up to \$1,300 for Four
Seasons Clothing Ltd. per the Business Improvement
Program application with proof of the project's costs and
payments and compliance with provincial and County
planning and development regulations.

CARRIED UNANIMOUSLY

7.12 Economic Development Advisory Committee Bylaw and Terms of Reference
Recommendations

Mr. Andersen presented the Economic Development Advisory Committee Bylaw and
Terms of Reference Recommendations and responded to questions.

22.1009 MOVED
That Council approve the draft amended Terms of Reference for the Economic Development Advisory Committee as presented.

CARRIED UNANIMOUSLY

RECESS Councillor Borgun called a recess at 12:10 p.m.

RECONVENE Councillor Borgun reconvened the meeting at 1:15 p.m. with all those Members of Council previously listed in attendance with the exception of Mayor Reutov who exited the meeting and did not return.

CLOSED SESSION

22.1010 MOVED
To go into Closed Session at 1:15 p.m. to discuss the closed session agenda items pursuant to the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

8.1 Economic Development Advisory Committee Appointments (s.17 FOIP - Disclosure harmful to personal privacy)

Members of Administration presented for the purposes of presenting and recording: Melanie McConnell, Alanna Wowk, Darrell Lessmeister, John Andersen, Heather Stromquist, and Heather Reid.

8.2 Land Matter Lot G Plan 1197HW (s.17 FOIP - Disclosure harmful to personal privacy; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Administration presented for the purposes of presenting and recording: Melanie McConnell, Alanna Wowk, Darrell Lessmeister, John Andersen, Diane Cloutier, and Heather Reid.

8.3 Land Matter Lot 8 Block 1 Plan 8021044 (s.17 FOIP - Disclosure harmful to personal privacy; s.24 FOIP - Advice from officials)

Members of Administration presented for the purposes of presenting and recording: Melanie McConnell, Alanna Wowk, Darrell Lessmeister, John Andersen, Diane Cloutier, and Heather Reid.

RETURN TO OPEN SESSION

22.1011 MOVED
To return to open session at 1:43 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.3 Land Matter Lot 8 Block 1 Plan 8021044 (s.17 FOIP - Disclosure harmful to personal privacy; s.24 FOIP - Advice from officials)

22.1012 MOVED
That Council proceed with Option 3 as discussed in closed session.

In Favour (6): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Tkachuk, and Councillor Johnson
Opposed (1): Deputy Mayor Paré

CARRIED

8.1 Economic Development Advisory Committee Appointments (s.17 FOIP - Disclosure harmful to personal privacy)

22.1013 MOVED
To waive section 5 of the Committee Member Selection Policy GOV-11-011 to support Administration's term extension recommendations for two Members at Large of the Economic Development Advisory Committee.

CARRIED UNANIMOUSLY

22.1014 MOVED
That Council extends the appointment of Reuel Thomas to the Member at Large – (Resident or Non-Resident) Seat of the Economic Development Advisory Committee for a term ending at the 2023 Organizational meeting of Council.

CARRIED UNANIMOUSLY

22.1015 MOVED
 That Council extends the appointment of Omer Moghrabi to the Business Seat of the Economic Development Advisory Committee with a term end date of the 2024 Organizational Meeting of Council.

CARRIED UNANIMOUSLY

22.1016 MOVED
 That Council appoints Ian Cloutier to the Member at Large – (Resident or Non-Resident) Seat of the Economic Development Advisory Committee for a term ending at the 2024 Organizational Meeting of Council.

CARRIED UNANIMOUSLY

RECESS Councillor Borgun called a recess at 1:53 p.m.

RECONVENE Councillor Borgun reconvened the meeting at 2:09 p.m. with all those Members of Council previously listed in attendance with the exception of Mayor Reutov and Councillor Beniuk.

TENDER OPENING

6.2 2:10 p.m. Tender Opening – Plamondon Lift Stations

Mr. Ali Memon, Manager of Engineering Services, Ms. Jennifer Jackson, Project Services Clerk, and Mr. Ryan Sharpe – MPE Engineering were present to open the tenders for the Plamondon Lift Stations. The unofficial tender results are as follows:

Councillor Beniuk returned to Chambers at 2:10 p.m.

| CONTRACTOR | AMOUNT WITH GST |
|---------------------------|--|
| Chandos Construction Ltd. | \$3,778,577.06 <i>Bid modification: - \$11,836.79 (without GST)</i> |
| Elite Site Services | \$5,365,202.85 |
| Kelsey Pipelines Ltd. | \$4,218,375.00 <i>Bid modification: -\$615,000 (without GST)</i> |
| EllisDon Industrial Inc. | \$4,320,593.55 <i>Bid modification: \$100,000 (without GST)</i> |
| Option Excavating Inc. | \$4,294,888.50 |
| 640 Earthworks | \$2,958,189.08 |

Mr. Memon noted tenders submitted would be reviewed for accuracy and a recommendation will be presented to Council at a future meeting.

RECESS Councillor Borgun called a recess at 2:19 p.m.

RECONVENE Councillor Borgun reconvened the meeting at 2:25 p.m. with all those Members of Council previously listed in attendance with the exception of Mayor Reutov.

CLOSED SESSION

22.1017 **MOVED**
To go into Closed Session at 2:25 p.m. to discuss the closed session agenda items pursuant to the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

8.1 2:30 p.m. Delegation - Land Matter - Omar Taha (s.17 FOIP - Disclosure harmful to personal privacy)

Members of Administration presented for the purposes of presenting and recording: Melanie McConnell, Alanna Wowk, Darrell Lessmeister, Diane Cloutier, and Heather Reid.

BUSINESS ARISING OUT OF CLOSED SESSION

22.1018 **MOVED**
To return to Open Session at 2:33 p.m.

CARRIED UNANIMOUSLY

8.1 2:30 p.m. Delegation - Land Matter - Omar Taha (s.17 FOIP - Disclosure harmful to personal privacy)

22.1019 **MOVED**
To thank Mr. Taha for the presentation to Council.

CARRIED UNANIMOUSLY

8.2 Land Matter Lot G Plan 1197HW (s.17 FOIP - Disclosure harmful to personal privacy; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

22.1020 MOVED
That Council proceed with Option 3 as discussed in closed session.

CARRIED UNANIMOUSLY

ADJOURNMENT

22.1021 MOVED
To adjourn the November 1, 2022 Regular Council Meeting at 2:36 p.m.

CARRIED UNANIMOUSLY

Colette Borgun, Councillor

Dan Small, Chief Administrative Officer